

First Tee Central Coast Board Meeting Minutes

Thursday, May 14, 2020

Board meeting occurred at 12:00PM via Zoom for all Board members (COVID19):

In attendance were Dr. Robert Moss, Jessani Johnson, Butch Breeden, Lori Vereker, Greg Siadal, Mia Cameron, Andrew Sherman, Nicki Anderson, Billy Gibbs, Bonnie Lauer, Randy Shannon, Matt Lane, Josh Heptig, Barbara Kummer, Sheila Davidson, Whitt Hollis, Joe Cantrell and Matt Porter

INTRODUCTIONS/ FUNDRAISING

The Board tracking sheet was made available to all Board members. Everyone introduced themselves as this was our first time meeting as a full board (north & south groups together) this year.

Thank you to the board members that volunteered to write handwritten thank you cards and make phone calls to our donors. Anyone that would like to write more please contact Jessani for a list of names & addresses.

REPORTS/DISCUSSIONS

Concern was raised about how fundraising might be impacted by the COVID19 shutdown.

Programming was discontinued as of March 15, so money for programming registrations was either returned or applied to future registrations once the COVID restrictions are lifted.

Billy and Jessani have delivered over 20 home kits to families who requested them in order to keep the kids engaged and interested in continuing with TFTCC while at home. In addition, he and Jessani are working on a future plan to have at home summer sessions.

Jessani worked hard to get the PPP application in for the federal loan/grant for COVID shutdown relief. We are waiting to hear about the results of those efforts.

There was some discussion of how we proceed in the event that we do not have enough money to operate. At this time, we decided to keep Jessani, Billy, and Terri on the payroll as any money we receive from the COVID relief loan must go to payroll, or it will be a loan rather than a grant. The Executive Board will have weekly ZOOM meetings to discuss finances as more information becomes available. If necessary, an emergency Board meeting will be called to discuss next steps. Discussion about future fundraising events will happen as more information unfolds concerning the pandemic. As of the date of this meeting, we have approximately one month of operating expenses covered.

The Spring Classic was held on March 9 at SLO CC. They had 26 foursomes participate. The net income from this tournament totaled \$14,593.00. This tournament was moved from mid-April to early March by the SLO CC, creating a time crunch to get the needed participation.

The No Show Tournament was a success with 61 entries and raising just over \$15,000.00, which is \$3,000 over what we had planned for in the budget. We had 22 winners and prizes will be sent out this week. Thank you to everyone who helped get prizes.

ACTION ITEMS

The following action items were moved, seconded and approved Nicki Anderson made the motion, seconded by Mia Cameron with unanimous approval.

Those Action Items included:

- A) The 2020 Strategic Plan was reformatted and a new strategy for Board Governance was added. And an addendum was added which included our crisis response to COVID-19.
- B) The 2020 budget (adjusted due to COVID-19) was made available prior to the meeting.

- C) Board member movement was presented by Robert Moss. He said we have one new Board member, Carrie Wood. Approval of her being added as a Board member was unanimously approved.

CONSENT AGENDA

The following Consent Agenda items were moved, seconded and approved . Whitt Hollis made the motion, seconded by Nicki Anderson with unanimous approval.

The Consent Agenda items were:

- A) Meeting minutes for February 13, 2020, no discussion.
- B) Approval of financials 4/30/20 P&L & Balance Sheet.
- C) 2019 990 Tax Return.

NEW BUSINESS

A programming report was given by Billy Gibbs. He indicated that the Winter Session was above expected participation until the COVID shutdown occurred. It is agreed that Spring programming will not occur and the Summer session will most likely be shorter than usual, if it occurs at all. Jessani and Billy continue to prepare for next steps knowing that it all changes daily. Possible expenses for supplies for each coach/site that may be needed if we are able to hold summer programs include masks, hand sanitizer, gloves, extra hula hoops (to be used for social distancing), extra SNAG balls, and extra cut down/refurbished clubs so that there is no club sharing.

Joe Cantrell (our grant writer) outlined the grants we are applying for, the likelihood of us getting them, and the timeline for the various grants.

Butch reported on the plans for the Summer Classic at Santa Maria CC. The date has been changed to August 15th. We hope to be able to have this event but we also need to look into the options for alternative plans for fundraising if we need to cancel this event due to COVID-19. Virtual fundraising options were discussed.

Bonnie indicated she has a friend who is a professional videographer. He has offered to help us if needed, in getting lesson plans out on video. Jessani would like to take advantage of the offer to make a promotional video that shows what TFTCC is all about, that includes video footage of kids, maybe kids talking about core values, and having participants like Claire saying what TFT means to them etc. A video like this could help with our virtual fundraising efforts.

OLD BUSINESS

Butch gave an update on the Charity Mania fundraiser. With the PGA shutting down tournaments, the Charity Mania tickets will have to be changed in some way. They are getting information from the Charity Mania people about how they will adjust in order to continue the charity event.

Rob, Jess and Billy reported on the Safesport requirement for all board members. In the interest of keeping all First Tee participants as safe as possible HQ is now requiring that all board members, staff, coaches and volunteers complete a background check as well as an online safety training course. This year HQ is covering the cost of the safety training & due to COVID-19 HQ is also covering the cost of 35 background checks. Normally the background checks cost \$20.50 per person. If all board members will pay for their own background check the 35 will cover all of our volunteers & coaches so that there will be no expense to the chapter this year for this requirement. All must complete this process by the end of 2020. We will get the links to start the process to all of you within the next week and appreciate you getting this done as soon as possible.

ANNOUNCEMENTS

The network meeting in San Diego scheduled for November 2020 has been canceled due to COVID-19.

Remaining board meetings in 2020 are August 13, November 12 (joint meeting in SM), and December 10 (strategic Plan).

Meeting adjourned at 1:15pm.